

Please provide 2 weeks' notice to pawners

Name of Pawnshop
(Company Registration Number)
Registered Address

«DATE»

«PAWNERNAME»

«PAWNERADDRESS»

Dear «PAWNERNAME»,

TRANSFER OF PLEDGES – to which address

Please be informed that the pawnbroking services at *Name of Pawnshop* will be discontinued with effect from Date. Your pawned item(s), if any, will be transferred to *Name of Pawnshop* as of Date.

You may continue to pawn, renew or redeem your pledge(s) from *Name of Pawnshop* at address from now till Date of surrendering licence. From Date onwards, you may pawn, renew or redeem your pledge(s), if any, at *Name of Pawnshop*.

[Attach directional map, if applicable]

We look forward to your continued patronage at the new location and apologise for any inconvenience caused.

Yours sincerely,

Name of Pawnshop

This is a computer-generated letter. No signature is required.

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搬迁通告

尊敬的顾客,

您在本当商所典当的物品将从 XX 月 XX 日起转移至以下地址:

当商名称

地址	
电话	
营业时间	每日早上 X 点半至傍晚 X 点

此致敬礼
[当商名称]